



ENTRY FORM

CATEGORY: Best Operations

Criteria: This category is open to any exceptional multifamily property that has demonstrated outstanding performance in operations and resident satisfaction. Entries will be judged based on accomplishments in 2016. **Entries Due Monday, June 12.**

Please complete all fields.*

1. Tell Us About Your Community

(complete in full, attaching extra pages if needed)

Name of community and location:

Year property was built: _____

Owner of property: _____

Management company: _____

Total number of units at the property: _____

% occupancy: _____

Rent range/unit mix: _____

NOI: _____

Number of buildings: _____

Square footage of buildings: _____

Site size: _____

Describe concessions (include monetary value) and/or rent discounts: _____

Type of multifamily community (check all that apply):

- Garden/Low-Rise
- High-Rise
- Mid-Rise
- Mixed-Use
- Student Housing
- 55+
- Affordable (low-income)
- Affordable (workforce)
- Military

3. Entry Fees

\$300 for first entry, \$275 for each subsequent entry

- Payment online (you must also submit your entry online)
- Payment by check made out to Multi-Housing News

Total number of entries # _____

Total payment \$ _____

Name of the company to receive the award:

Contact Name: _____

Name of Company: _____

Address: _____

Email: _____

Telephone: _____

4. Submit Your Entry

ONLINE. Go to <http://mhn.submishmash.com/submit> and follow prompts for submitting payment. Then load the following materials: 1) completed entry form; 2) narrative (“why should you win this award?”); 3) supporting materials if applicable; 4) Photos of the community (limit 5). The system will accept your files in PDF, Word, jpeg and tiff format.

BY MAIL. Assemble a 9-in. by 12-in. binder with plastic sleeves including: 1) completed entry form; 2) narrative (“why should you win this award?”); 3) supporting materials if applicable; 4) Photos of the community (limit five); 5) check made out to Multi-Housing News. Send your entry, which must be postmarked by June 12, to: Jessica Fiur, Managing Editor, Multi-Housing News, 370 Lexington Ave., Suite 2100, New York, NY 10017

*If you have questions, email jessica.fiur@cpe-mhn.com.

2. Why Should You Win This Award?

On a separate sheet of paper, provide 250-500 words (bullet points are fine) describing the ways in which this community has excelled. Judges will look at overall management quality, proof of resident satisfaction/sense of community, range of amenities offered, and maintenance performance/curb appeal. Attach supporting materials such as a resident testimonial letter as needed.