



ENTRY FORM

CATEGORY: Leasing Agent of the Year

Criteria: This category is open to any on-site leasing agent who has a proven track record of increasing a community's occupancy and rental rates. Entries will be judged based on accomplishments in 2016. **Entries Due Monday, June 12.**

Please complete all fields.*

1. Tell Us About Yourself:

(complete in full, attaching extra pages if needed)

Your name/title: _____

Name of apartment community: _____

Location of community: _____

No. of units: _____

Number of years at community: _____

NOI at community for 2016: _____

Year-over-year change in occupancy from 2015-2016: _____

Occupancy as of January 1, 2017: _____

Year-over-year change in rent per sq. ft. from 2015-2016: _____

% difference between asking and effective rent: _____

Lease terms offered in 2016: _____

Types of multifamily product you lease? (check all that apply):

- Garden/Low-Rise
- High-Rise
- Mid-Rise
- Mixed-Use
- Student Housing
- Affordable (low-income)
- Affordable (workforce)
- Military
- 55+

2. Why Should You Win this Award?

On a separate sheet of paper, provide 250-500 words describing accomplishments in the past year. Judges will be looking at occupancy/rents and lead-to-lease conversion. Include testimonial letter(s) from a resident(s) and a recommendation letter from a supervisor at the community level or higher.

3. Entry Fees

\$300 for first entry, \$275 for each subsequent entry

- Payment online (you must also submit your entry online)
- Payment by check made out to Multi-Housing News

Total number of entries # _____

Total payment \$ _____

Contact Name: _____

Name of Company: _____

Address: _____

Email: _____

Telephone: _____

4. Submit Your Entry

ONLINE. Go to <http://mhn.submishmash.com/submit> and follow prompts for submitting payment. Then load the following materials: 1) completed entry form; 2) narrative ("why should you win this award?"); 3) supporting materials if applicable; 4) bio/cv; 5) headshot of the leasing agent. The system will accept your files in PDF, Word, jpeg and tiff format.

BY MAIL. Assemble a 9-in. by 12-in. binder with plastic sleeves including: 1) completed entry form; 2) narrative ("why should you win this award?"); 3) supporting materials if applicable; 4) bio/cv; 5) headshot of the leasing agent; 6) check made out to Multi-Housing News. Mail your entry, which must be postmarked by June 12, to:

Jessica Fiur, Managing Editor
Multi-Housing News
370 Lexington Ave., Suite 2100
New York, NY 10017

*If you have questions, email jessica.fiur@cpe-mhn.com.