



ENTRY FORM

CATEGORY: Best Operations

Criteria: This category is open to any exceptional multifamily property that has demonstrated outstanding performance in operations and resident satisfaction. Entries will be judged based on accomplishments in 2018. **Entries are due Monday, June 10.**

Please complete all fields.*

1. Tell Us About the Community

(complete in full, attaching extra pages if needed)

Name of community and location:

Year property was built: _____

Owner of property: _____

Management company: _____

Total number of units at the property: _____

% occupancy: _____

Rent range/unit mix: _____

NOI: _____

Number of buildings: _____

Square footage of buildings: _____

Site size: _____

Describe concessions (include monetary value) and/or rent discounts: _____

Type of multifamily community (check all that apply):

- Garden/Low-Rise (1-4 stories)
- Mid-Rise (5-10)
- High-Rise (11+)
- Mixed-Use
- Student Housing
- Affordable (low-income)
- Affordable (workforce)
- Military
- Senior Housing

3. Entry Fees

\$325 for first entry, \$275 for each subsequent entry

Payment online

Total number of entries # _____

Total payment \$ _____

Contact name: _____

Name of company: _____

Address: _____

Contact email: _____

Contact telephone: _____

Please list the names and company affiliations of all team members to be included in award materials:

4. Submit Your Entry Online

Go to <https://mhn.submittable.com/submit> and follow prompts for submitting payment. Then load the following materials:

- 1) Completed entry form
- 2) Narrative ("Why should they win this award?")
- 3) Supporting materials if applicable
- 4) Photos of the community (limit 5)

The system will accept your files in PDF, Word, jpeg and tiff format.

*If you have questions, email jessica.fiur@cpe-mhn.com

2. Why Should They Win This Award?

On a separate sheet of paper, provide 250-500 words (bullet points are fine) describing the ways in which this community has excelled. Judges will look at overall management quality, proof of resident satisfaction/sense of community, range of amenities offered and maintenance performance/curb appeal. Attach supporting materials such as a resident testimonial letter as needed.