



ENTRY FORM

CATEGORY: Property Manager of the Year

Criteria: This category is open to any on-site apartment community manager who has demonstrated exceptional performance in terms of occupancy, resident retention and/or satisfaction as well as performance and maintenance of the property. Entries will be judged based on accomplishments in 2018. Entries are due Monday, June 10.

Please complete all fields.*

1. Tell Us About the Property Manager:

(complete in full, attaching extra pages if needed)

Property manager name/title:

Name of apartment community: _____

Location: _____

No. of units: _____

Name of parent company: _____

Headquarters: _____

Number of on-site staff: _____

Number of years at community: _____

NOI at community for 2018: _____

Year-over-year change in occupancy 2017-2018: _____

Occupancy as of January 1, 2019: _____

Percentage of lease renewals in 2018: _____

Year-over-year change in rent per sq. ft. 2017-2018: _____

Types of multifamily product they manage (check all that apply):

- Garden/Low-Rise (1-4 stories)
- Mid-Rise (5-10)
- High-Rise (11+)
- Mixed-Use
- Student Housing
- Affordable (low-income)
- Affordable (workforce)
- Military
- Senior Housing

3. Entry Fees

\$325 for first entry, \$275 for each subsequent entry

Payment online

Total number of entries # _____

Total payment \$ _____

Contact name: _____

Name of company: _____

Address:

Contact email: _____

Contact telephone: _____

4. Submit Your Entry Online

Go to <https://mhn.submittable.com/submit> and follow prompts for submitting payment. Then load the following materials:

- 1) Completed entry form
- 2) Narrative ("Why should they win this award?")
- 3) Supporting materials if applicable
- 4) Bio/CV
- 5) Headshot of the property manager

The system will accept your files in PDF, Word, jpeg and tiff format.

*If you have questions, email jessica.fiur@cpe-mhn.com

2. Why Should They Win This Award?

On a separate sheet of paper, provide 250-500 words (bullet points are fine) describing on-site leadership, resident satisfaction/retention, maintenance of property, building relationships with staff and residents, and innovative/noteworthy on-site objectives. You may include testimonial letters and other supporting materials as desired.